

YONG-EN CARE CENTRE

(Registered in Singapore under the Societies Act, Cap. 311)

(UEN S96SS0165G)

AUDITED FINANCIAL STATEMENTS

FOR THE FINANCIAL YEAR ENDED 31 DECEMBER 2019

TAN & TEH

Public Accountants and Chartered Accountants Singapore

YONG-EN CARE CENTRE

AUDITED FINANCIAL STATEMENTS

For the financial year ended 31 December 2019

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YONG-EN CARE CENTRE

MANAGEMENT COMMITTEE'S STATEMENT

For the financial year ended 31 December 2019

In the opinion of the Management Committee:

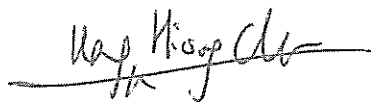
- a) the financial statements of Yong-En Care Centre ("the Centre") are drawn up in accordance with the provisions of the Charities Act, Chapter 37 and other relevant regulations (the "Charities Act and Regulations") and Charities Accounting Standards in Singapore ("CAS") so as to give a true and fair view of the state of affairs of the Centre as at 31 December 2019 and the results and cash flows of the Centre for the financial year then ended;
- b) at the date of this statement, there are reasonable grounds to believe that the Centre will be able to pay its debts as and when they fall due;
- c) the accounting and other records required by the Centre have been properly kept in accordance with the provisions of the Societies Regulations enacted under the Societies Act and the Charities Act and Regulations;
- d) the use of the donation money is in accordance with the objectives of the Centre as required under Regulation 11 (Use of donations) of the Charities (Institution of Public Character) Regulations;
- e) the fundraising appeals conducted by the Centre during the financial year ended 31 December 2019 have been carried out in accordance with Regulation 6 (Fund-raising appeal records) of the Societies Regulations issued under the Societies Act and proper accounts and other records have been kept of the fund raising appeal; and
- f) the Centre has complied with the requirements of Regulation 15 (Fund-raising expenses) of the Charities (Institution of Public Character) Regulations.

On behalf of the Management Committee:



Shermaine Loh Wai Fun
President

Date: 06 APR 2020



Heng Hiong Cher
Treasurer

INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF YONG-EN CARE CENTRE

Report on the Audit of the Financial Statements

Opinion

We have audited the financial statements of Yong-en Care Centre. (the "Centre"), which comprise the statement of financial position as at 31 December 2019, and the statement of financial activities and statement of cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements are properly drawn up in accordance with the provisions of the Societies Act, Chapter 311 (the Societies Act), the Charities Act, Chapter 37 and other relevant regulations (the Charities Act and Regulations) and Charities Accounting Standards (CAS) so as to present fairly, in all material respects, the state of affairs of the Centre as at 31 December 2019 and the results, changes in funds and cash flows of the Centre for the year ended on that date.

Basis for Opinion

We conducted our audit in accordance with Singapore Standards on Auditing (SSAs). Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the Centre in accordance with the Accounting and Corporate Regulatory Authority (ACRA) Code of Professional Conduct and Ethics for Public Accountants and Accounting Entities (ACRA Code) together with the ethical requirements that are relevant to our audit of the financial statements in Singapore, we have fulfilled our other ethical responsibilities in accordance with these requirements and the ACRA Code. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Other matter

The financial statements of the Centre for the year ended 31 December 2018 were audited by another firm of auditors who expressed an unmodified opinion on those statements on 13 March 2019.

Other Information

Management is responsible for the other information. The other information comprises the Statement by the Management Committee as set out on pages 1.

Our opinion on the financial statements does not cover the other information and we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit, or otherwise appears to be materially misstated. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF YONG-EN CARE CENTRE (CONTINUED)

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation of financial statements that give a true and fair view in accordance with the provisions of the Societies Act, the Charities Act and Regulations and CASs, and for such internal control as Management Committee determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, Management Committee is responsible for assessing the Centre's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Centre or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Centre's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level assurance, but is not a guarantee that an audit conducted in accordance with SSAs will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with SSAs, we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Centre's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management committee.
- Conclude on the appropriateness of management committee's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Centre's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Centre to cease to continue as a going concern.

INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF YONG-EN CARE CENTRE (CONTINUED)

Auditor's Responsibilities for the Audit of the Financial Statements (Continued)

- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Report on Other Legal and Regulatory Requirements

In our opinion,

- (a) the accounting and other records required to be kept by the Centre have been properly kept in accordance with the provisions of the Societies Regulations enacted under the Societies Act, the Charities Act and Regulations; and
- (b) the fund-raising appeals held during the period have been carried out in accordance with Regulation 6 of the Societies Regulations issued under the Societies Act and proper accounts and other records have been kept of the fund-raising appeal.

During the course of our audit, nothing has come to our attention that causes us to believe that during the reporting year:

- (a) the Centre has not used the donation monies in accordance with its objectives as required under Regulation 11 of the Charities (Institutions of a Public Character) Regulations; and
- (b) the Centre has not complied with the requirements of Regulations 15 of the Charities (Institutions of a Public Character) Regulations.



TAN & TEH
Public Accountants and Chartered Accountants
Singapore

Partner-in-charge: Teh Kwang Hwee

Date: 6 April 2020

YONG-EN CARE CENTRE

STATEMENT OF FINANCIAL POSITION

As at 31 December 2019

	Note	2019 S\$	2018 S\$
<u>ASSETS</u>			
<u>Non-current assets</u>			
Plant and equipment	13	493,238	51,468
<u>Current assets</u>			
Other receivables	14	108,233	192,231
Cash and cash equivalents	15	3,966,201	2,509,616
		<u>4,074,434</u>	<u>2,701,847</u>
<u>LIABILITIES</u>			
<u>Current liabilities</u>			
Other payables	16	465,925	198,260
<u>Non-current liabilities</u>			
Deferred capital grants	18	490,938	44,459
		<u>956,863</u>	<u>242,719</u>
NET ASSETS		<u><u>3,610,809</u></u>	<u><u>2,510,596</u></u>
<u>FUNDS</u>			
Unrestricted fund		2,190,646	2,134,542
Restricted fund	17	1,420,163	376,054
TOTAL FUNDS		<u><u>3,610,809</u></u>	<u><u>2,510,596</u></u>

YONG-EN CARE CENTRE

STATEMENT OF FINANCIAL ACTIVITIES

For the financial year ended 31 December 2019

	Note	Restricted funds					Total	
		Unrestricted fund	YCC Education Fund	Corporate Donors Fund	Care & Share Grant Fund	Comm Silver Trust Grant	Designated - YEAH	2019
		S\$	S\$	S\$	S\$	S\$	S\$	S\$
Income								
<i>Income from generated fund</i>								
Voluntary Income	4	1,672,123	-	212,014	762,154	548,638	3,587,729	1,811,942
Activities for generating funds	5	3,824	-	-	-	-	3,824	2,113
Investment Income	6	28,090	2,425	-	-	-	30,515	22,935
<i>Income from charitable activities</i>								
Fees for services	7	163,294	-	-	-	-	163,294	176,021
Total income		1,867,331	2,425	212,014	762,154	548,638	3,785,362	2,013,011
Expenditure								
<i>Costs of generating funds</i>								
Cost of generating voluntary income	8	241,025	-	-	16,281	-	257,306	231,510
Funds raising trading:								
Cost of goods sold and other costs	10	-	-	-	-	-	-	12
<i>Charitable activities</i>								
Governance costs	9	1,422,065	43,467	120,372	166,405	-	1,752,309	1,689,631
Total expenditure	11	1,481,137	43,467	120,372	15,218	-	163,355	170,336
Net income/(expenditure) for the year	18	56,104	(41,042)	91,642	564,250	548,638	1,612,392	(78,476)
Transfer of funds		-	-	-	(512,179)	-	(512,179)	(13,146)
Net movements in funds		56,104	(41,042)	91,642	52,071	548,638	1,100,213	(91,626)
Reconciliation of funds								
Total funds at beginning of the financial year		2,134,542	153,330	129,738	92,986	-	2,510,596	2,602,222
Total funds carried forward		2,190,646	112,288	221,380	145,057	548,638	3,610,809	2,510,596

The accompanying notes form an integral part of these financial statements

YONG-EN CARE CENTRE

STATEMENT OF CASH FLOWS

For the financial year ended 31 December 2019

	Note	2019 S\$	2018 S\$
Cash flow from operating activities			
Net income / (expenditure) for the year		1,612,392	(78,478)
Adjustments for:			
Amortisation of deferred capital donation	18	(65,700)	(27,625)
Depreciation of plant and equipment	13	70,409	36,161
Gain on disposal of plant and equipment		(3,400)	-
Interest income		(30,515)	(22,935)
Operating income / (loss) before changes in working capital		1,583,186	(92,877)
Changes in working capital:			
Other receivables		83,998	(149,704)
Other payables		267,665	17,816
Net cash flows generated from / (used in) operating activities		1,934,849	(224,765)
Cash flows from investing activities			
Interest received		30,515	22,935
Purchase of plant and equipment	13	(512,179)	(16,701)
Proceeds from disposal of plant and equipment		3,400	-
Net cash flows (used in) / generated from investing activities		(478,264)	6,234
Net increase / (decrease) in cash and cash equivalents		1,456,585	(218,531)
Cash and cash equivalents at beginning of the year		2,509,616	2,728,147
Cash and cash equivalents at end of the year	15	3,966,201	2,509,616

YONG-EN CARE CENTRE

NOTES TO THE FINANCIAL STATEMENTS

For the financial year ended 31 December 2019

These notes form an integral part and should be read in conjunction with the accompanying financial statements.

1. General

Yong-en Care Centre (the "Centre") is constituted under the provisions of the Societies Act, Cap 311 and also registered as a charity under the Charities Act, Cap 37. It has been accorded the status of an Institution of Public Character ("IPC") for the period from 1 July 2019 to 31 December 2021.

The Centre is domiciled in Singapore with its registered office and principal place of activities is at Blk 335A Smith Street #03-57 Singapore 051336.

The principal activities of the Centre are those relating to furtherance of its objective. The objectives as set out in its constitution are:-

- (a) to promote or participate in the welfare of mankind based on charitable, benevolent and such other principles which the Management Committee deems fit, such as granting relief and aid in whatsoever manner to the sick, poor and needy;
- (b) to promote education or to participate in educational schemes which have a moral or ethical emphases, to conduct conventions, conferences, seminars to meet the spiritual needs of people;
- (c) to demonstrate God's love by providing value-added community based services and support focused on the needs of individuals and families regardless of race, language or religion.

The financial statements of the Centre for the financial year ended 31 December 2019 were authorised for issue by the Management Committee on the date of the Management Committee's Statement.

2. Summary of significant accounting policies

2.1 Basis of preparation

The financial statements of the Centre have been drawn up in accordance with the provisions of the Societies Act, Chapter 311, the Charities Act, Cap 37 (the "Act") and Charities Accounting Standards (CAS).

The accounting policies of the Centre are consistent with the requirement of the CAS and are applied consistently to similar transactions, other events and conditions. The financial statements have been prepared under the historical cost convention, except as disclosed in the accounting policies below.

The financial statements are presented in Singapore Dollar (S\$), which is the Centre's functional and presentation currency.

2.2 Funds

The Centre maintains unrestricted and restricted funds.

Funds balances restricted by outside sources are so indicated and are distinguished from unrestricted funds allocated to restricted purposes if any by action of the management. Externally restricted funds may only be utilised in accordance with the purposes established by the source of such funds and are in contrast with unrestricted funds over which management retains full control to use in achieving any of its institutional purposes. An expense resulting from the operating activities of a fund that is directly attributable to the fund is charged to that fund.

NOTES TO THE FINANCIAL STATEMENTS

For the financial year ended 31 December 2019

2. Summary of significant accounting policies (continued)

2.3 Plant and equipment

All items of plant and equipment are initially recorded at cost. Subsequent to recognition, plant and equipment are measured at cost less accumulated depreciation. The cost of plant and equipment includes its purchase price and any costs directly attributable to bringing the asset to the location and condition necessary for it to be capable of operating in the manner intended by management. Dismantlement, removal or restoration costs are included as part of the cost of plant and equipment if the obligation for dismantlement, removal or restoration is incurred as a consequence of acquiring or using the plant and equipment.

Depreciation is calculated using the straight-line method to allocate depreciable amounts over their estimated useful lives. The estimated useful lives are as follows:

	Years
Air conditioners	5
Equipment	5
Furniture and fittings	5
Motor Vehicles	5
Renovation	5
IT equipment & software	3
Office equipment	5

The residual value, useful lives and depreciation method are reviewed at the end of each reporting period, and adjusted prospectively, if appropriate.

Asset in progress

The cost of assets (renovation) that are in-progress as at year end are reported as asset in progress until such time when the asset is completed. All costs incurred for the asset as certified by the contractor as at year end should be recognised. Depreciation is not applicable when the asset is in progress, however when the asset is completed, it should be capitalised to the appropriate asset categories and depreciated.

De-recognition

An item of plant and equipment is de-recognised upon disposal or when no future economic benefits are expected from its use or disposal. Any gain or loss on de-recognition of the asset is included in profit or loss in the year the asset is de-recognised.

NOTES TO THE FINANCIAL STATEMENTS

For the financial year ended 31 December 2019

2. Summary of significant accounting policies (continued)

2.4 Receivables

Receivables excluding prepayments shall be measured initially at their transaction price excluding transaction costs, if any. Transaction costs shall be recognised as expenditure immediately in the statement of financial activities as incurred.

Prepayments shall be initially recognised at the amount paid in advance for the economies resources expected to be received in the future.

After initial recognition, receivables excluding prepayments shall be measured at cost less any accumulated impairment losses. Prepayment shall be measured at the amount paid less the economic resources received or consumed during the financial period.

2.5 Payables

Payables excluding accruals shall be recognised at their transaction price, excluding transaction costs, if any, both at initial recognition and at subsequent measurement. Transaction costs shall be recognised as expenditure in the statement of financial activities as incurred. Accruals shall be recognised at the best estimate of the amount payable.

2.6 Cash and cash equivalents

Cash and cash equivalents comprise cash at banks and on hand which are subject to an insignificant risk of changes in value.

2.7 Provisions

General

Provisions are recognised when the Centre has a present obligation (legal or constructive) as a result of a past event, it is probable that an outflow of resources embodying economic benefits will be required to settle the obligation and the amount of obligation can be estimated reliably.

Provisions are reviewed at the end of each reporting period and adjusted to reflect the current best estimate. If it is no longer probable that an outflow of economic resources will be required to settle the obligation, the provision is reversed. If the effect of the time value of money is material, provisions are discounted using a current pre-tax rate that reflect, where appropriate, the risks specific to the liability. When discounting is used, the increase in the provision due to the passage of time is recognised as a finance cost.

2. Summary of significant accounting policies (continued)

2.8 Government grants

Government grants are recognised when there is reasonable assurance that the grant will be received and all attaching conditions will be complied with. Where the grant relates to an asset, the fair value is recognised as deferred capital grant on the statement of financial position and is amortised to profit or loss over the expected useful life of the relevant asset by equal annual instalments.

2.9 Employee benefits

(a) Defined contribution plans

The Centre makes contributions to the Central Provident Fund (CPF) scheme in Singapore, a defined contribution pension scheme. Contributions to defined contribution pension schemes are recognised as an expense in the period in which the related service is performed.

(b) Short-term employee benefits

Short-term employee benefit obligations are measured on an undiscounted basis and are expensed as the related service is provided. A liability is recognised for the amount expected to be paid if the Centre has a present legal or constructive obligation to pay this amount as a result of past service provided by the employee, and the obligation can be estimated reliably.

2.10 Leases as lessee

Leases of office copier where substantially all risks and rewards incidental to ownership are retained by the lessor are classified as operating leases. Operating lease payments are recognised as an expense in profit or loss on a straight-line basis over the lease term. The aggregate benefit of incentives provided by the lessor is recognised as a reduction of rental expense over the lease term on a straight-line basis.

When an operating lease is terminated before the lease period has expired, any payment required to be made to the lessor by way of penalty is recognised as an expense in the financial year in which termination takes place.

2.11 Recognition of Income

Income is recognised in the statement of financial activities when the effect of a transaction or other event results in an increase in the Centre's net assets.

The following factors must also be met before income is recognised:

(a) Entitlement

The Centre has control over the rights or other access to the resources, enabling the Centre to determine its future application;

NOTES TO THE FINANCIAL STATEMENTS

For the financial year ended 31 December 2019

2. Summary of significant accounting policies (continued)

2.11 Recognition of Income (continued)

(b) Certainty

It is probable that the income will be received; and

(c) Measurement

The amount of the income can be measured by the Centre with sufficient reliability.

The following specific recognition criteria must also be met before income is recognised:

(a) Donations

Donations are recognised when received. Such income is only deferred when the donor specifies that the grant or donation must only be used in future accounting periods or the donor has imposed conditions which must be met before the Centre has unconditional entitlement.

(b) Grants

Grants are not recognised until there is reasonable assurance that the grants will be received and all conditions attached to it have been met. Grants for capital expenditures are recognised in the statement of financial activities when the Centre have entitlement to the income and not deferred over the useful life of the asset.

(c) Income from Centre's Activities

Income from Centre's activities represent income from rendering of services which are mainly from Home Care and Day Care Dementia Centre. Such fees are recognised as income once the services are rendered.

(d) Interest income

Interest income is recognised using the effective interest method.

(e) Sale of handicraft

Income from sale of handicraft is recognised when the goods have been sold to the customer.

2.12 Recognition of expenditures

Expenditures are recognised in the statement of financial activities once the goods or services have been received unless the expenditure qualifies for capitalisation as assets such as plant and equipment. Expenditure on performance-related grants are recognised to the extent the specified service or goods have provided. Expenditures in the statement of financial activities are classified under the cost of generating funds, cost of charitable activities and governance costs.

2. Summary of significant accounting policies (continued)

2.12 Recognition of expenditures (continued)

(a) Classification

(i) Cost of generating funds

All cost associated with generating income from all sources other than from undertaking charitable activities are included under cost of generating funds.

(ii) Charitable activities

All resources applied in undertaking activities to meet the Centre's charitable objectives are classified under cost of charitable activities.

(iii) Governance costs

This include costs of governance arrangements that relate to the general running of the Centre as opposed to the direct management functions inherent in generating funds, service delivery and programme or project work. These activities provide the governance infrastructure, which allows the charity to operate, and to generate the information required for public accountability. They include the strategic planning processes that contribute to future development of the Centre.

(b) Allocation of costs

Where appropriate, expenditures that are specifically identifiable to each cost classification are allocated directly to the type of costs incurred. Where apportionment between each costs classification is necessary, the following apportionment bases are applied:

- Usage;
- Head count i.e. on the number of people employed within an activity;
- Floor area occupied by an activity;
- On time basis; and
- Expenditure total.

2.13 Taxes

Income tax

The Centre is registered as a Charity under the Charities Act and its income is exempted from income tax under the provisions of the Singapore Income Tax Act.

3. Significant accounting judgments and estimates

The preparation of the Centre's financial statements requires management to make judgments, estimates and assumptions that affect the reported amounts of revenues, expenses, assets and liabilities, and the disclosure of contingent liabilities at the end of each reporting period. Uncertainty about these assumptions and estimates could result in outcomes that require a material adjustment to the carrying amount of the asset or liability affected in the future periods.

3.1 Judgments made in applying accounting policies

Determination of functional currency

In determining the functional currency of the Centre, judgment is used by the Centre to determine the currency of the primary economic environment in which the Centre operates. Consideration factors include the currency in which receipt from operating activities are usually retained.

3.2 Key sources of estimation uncertainty

There were no key assumptions concerning the future and other key sources of estimation uncertainty at the end of the reporting period are discussed below. The Centre based its assumptions and estimates on parameters available when the financial statements were prepared. Existing circumstances and assumptions about future developments, however, may change due to market changes or circumstances arising beyond the control of the Centre. Such changes are reflected in the assumptions when they occur.

Useful life of plant and equipment

Management estimates the useful lives of plant and equipment to be 5 years. Changes in the expected level of usage and technological developments could impacts the economics useful lives and residual values of these assets, therefore, future depreciation charges could be revised.

The carrying amount of the Centre's plant and equipment at end of reporting year is disclosed in Note 13 to the financial statements.

YONG-EN CARE CENTRE

NOTES TO THE FINANCIAL STATEMENTS

For the financial year ended 31 December 2019

4 Voluntary income

	2019	2018
	S\$	S\$
Unrestricted fund		
Donations - Individual & corporate	497,916	497,706
Donation drive	134,106	82,425
Deferred capital donation amortised (Note 18)	65,700	27,625
Fairfield Methodist Church contributions	200,000	203,451
Fundraising donation	-	4,714
Golf tournament	282,812	326,138
Grant from MOH - Dementia Day Care Service	156,693	171,789
Grant from MOH - Home Care	217,872	209,086
Grant from MOH - Home Care SMF	18,260	25,748
Grant from AIC - DDCS SMF Transport	-	12,657
Grant from AIC - HOPE Project	65,230	85,960
Other grants	11,838	13,398
Wage credit	21,696	31,507
	<u>1,672,123</u>	<u>1,692,204</u>
Restricted funds		
Corporate Donors	212,014	119,738
Care and Share Grant	762,154	-
Comm Silver Trust Grant	548,638	-
Designated - YEAH Fund	392,800	-
	<u>1,915,606</u>	<u>119,738</u>
	<u><u>3,587,729</u></u>	<u><u>1,811,942</u></u>

5 Activities for generating funds

	2019	2018
	S\$	S\$
Unrestricted fund		
Sale of Handicrafts	3,824	2,113
	<u>3,824</u>	<u>2,113</u>

6 Investment income

	2019	2018
	S\$	S\$
Unrestricted fund		
Interest income	28,090	20,719
Restricted funds		
Interest income	2,425	2,216
	<u>30,515</u>	<u>22,935</u>

YONG-EN CARE CENTRE

NOTES TO THE FINANCIAL STATEMENTS

For the financial year ended 31 December 2019

7 Fees for services	2019 S\$	2018 S\$
Unrestricted fund		
DDCS fees	137,062	142,997
Home care fees	10,057	14,842
Other programme fees	16,175	18,182
	<u>163,294</u>	<u>176,021</u>
8 Costs of generating voluntary income	2019 S\$	2018 S\$
Unrestricted fund		
Comrel	3,772	4,533
Depreciation	13,921	3,098
Gain on disposal of plant and equipment	(263)	-
General	11,947	8,763
Maintenance	8,546	4,696
Other projects expenses	49,054	65,832
Programme	479	499
Salaries and bonuses	147,445	123,900
Staff welfare and benefits	6,124	4,905
	<u>241,025</u>	<u>216,226</u>
Restricted funds		
Expenses - Care and Share Grant	16,281	15,284
	<u>257,306</u>	<u>231,510</u>
9 Expenditure on charitable activities	2019 S\$	2018 S\$
Unrestricted fund		
Audit fee	2,760	960
Comrel	432	514
Depreciation	55,927	31,327
Gain on disposal of plant and equipment	(2,897)	-
General	17,146	22,324
Maintenance	101,911	96,098
Programme	175,842	166,868
Salaries and bonuses	1,044,697	1,070,852
Staff welfare and benefits	26,247	23,792
	<u>1,422,065</u>	<u>1,412,735</u>

YONG-EN CARE CENTRE

NOTES TO THE FINANCIAL STATEMENTS

For the financial year ended 31 December 2019

9 Expenditure on charitable activities (continued)

Restricted funds

Expenses - YCC Education Fund	43,467	8,121
- Care and Share Grant	166,405	140,318
- Corporate Donors	120,372	128,457
	<u>330,244</u>	<u>276,896</u>
	<u>1,752,309</u>	<u>1,689,631</u>

10 Expenditure on fundraising trading

	2019 S\$	2018 S\$
Restricted funds		
Fund-raising expense	-	12
	<u>-</u>	<u>12</u>

11 Governance costs

	2019 S\$	2018 S\$
Unrestricted fund		
Audit fee	7,250	5,800
Comrel	312	634
Depreciation	561	1,736
Gain on disposal of plant and equipment	(241)	-
General	456	1,534
Maintenance	5,416	5,068
Programme	372	473
Salaries and bonuses	130,011	134,154
Staff welfare and benefits	4,000	3,938
	<u>148,137</u>	<u>153,337</u>
Restricted funds		
Expenses - Care and Share Grant	15,218	16,999
	<u>163,355</u>	<u>170,336</u>

YONG-EN CARE CENTRE

NOTES TO THE FINANCIAL STATEMENTS
For the financial year ended 31 December 2019

12 Employee benefits expenses

	2019	2018
	S\$	S\$
Salaries, bonuses and allowance		
- Governance staff	127,652	121,629
- Included in manpower programmes	1,137,314	1,029,027
CPF/SDF contributions		
- Governance staff	12,358	12,525
- Included in manpower programmes	126,020	112,600
Staff benefits	36,371	32,634
	<u>1,439,715</u>	<u>1,308,415</u>
Less: Staff costs funded by		
- Corporate Donors	(73,025)	(70,809)
- Care and Share Grant	(100,000)	-
	<u>1,266,690</u>	<u>1,237,606</u>

As at 31 December 2019, the number of staff employed by the Centre was 25 (2018: 26).

YONG-EN CARE CENTRE

NOTES TO THE FINANCIAL STATEMENTS
For the financial year ended 31 December 2019

13 Plant and equipment

	Unrestricted fund				Restricted Fund					Total S\$	
	Air conditioners	Equipment	Furniture & Fittings	Motor Vehicles	Renovation	Air conditioners	Furniture & Fittings	IT equipment & software	Office Equipment		Renovation in progress
	S\$	S\$	S\$	S\$	S\$	S\$	S\$	S\$	S\$		S\$
Cost											
At 1 January 2018	15,577	60,348	86,166	120,552	923,326	27,878	12,799	36,546	3,167	-	1,286,359
Additions	-	-	3,553	-	-	3,296	-	8,140	1,712	-	16,701
Written-off	(522)	-	-	-	-	-	-	-	-	-	(522)
At 31 December 2018	15,055	60,348	89,719	120,552	923,326	31,174	12,799	44,686	4,879	-	1,302,538
Additions	-	-	-	-	-	-	-	242,831	-	269,348	512,179
Disposal	-	-	-	(48,406)	-	-	-	-	-	-	(48,406)
Written-off	-	(24,814)	-	-	-	-	-	-	-	-	(24,814)
At 31 December 2019	15,055	35,534	89,719	72,146	923,326	31,174	12,799	287,517	4,879	269,348	1,741,497
Accumulated Depreciation											
At 1 January 2018	14,412	52,403	83,284	120,552	923,326	2,433	4,957	13,276	788	-	1,215,431
Depreciation for the year	990	5,541	2,005	-	-	5,960	2,560	18,376	729	-	36,161
Written-off	(522)	-	-	-	-	-	-	-	-	-	(522)
At 31 December 2018	14,880	57,944	85,289	120,552	923,326	8,393	7,517	31,652	1,517	-	1,251,070
Depreciation for the year	175	1,249	1,285	(48,406)	-	6,235	2,560	57,929	976	-	70,409
Disposal	-	-	-	-	-	-	-	-	-	-	(48,406)
Written-off	-	(24,814)	-	-	-	-	-	-	-	-	(24,814)
At 31 December 2019	15,055	34,379	86,574	72,146	923,326	14,628	10,077	89,581	2,493	-	1,248,259
Carrying Amount											
At 31 December 2019	-	1,155	3,145	-	-	16,546	2,722	197,936	2,386	269,348	493,238
At 31 December 2018	175	2,404	4,430	-	-	22,781	5,282	13,034	3,362	-	51,468

NOTES TO THE FINANCIAL STATEMENTS
For the financial year ended 31 December 2019

14 Other receivables

	2019	2018
	S\$	S\$
Deposits	2,148	907
Prepayments	23,133	151,649
Grant receivables	44,461	38,349
Sundry receivables	38,491	1,326
	<u>108,233</u>	<u>192,231</u>

15 Cash and cash equivalents

	2019	2018
	S\$	S\$
Cash on hand and in transit	204	11,280
Cash in bank	895,301	585,661
Fixed deposits	3,070,696	1,912,675
	<u>3,966,201</u>	<u>2,509,616</u>

The fixed deposits have maturity periods within 3 to 12 months (2018: 12 months) and bear an effective interest rates ranging from 1.25% to 2% (2018: 0.35% to 1.70%) per annum.

16 Other payables

	2019	2018
	S\$	S\$
Accrued liabilities and other payables	257,739	15,140
CPF payable	44,725	40,980
Advance fees and deposits received	7,218	7,278
Provision for bonuses	156,243	134,862
	<u>465,925</u>	<u>198,260</u>

17 Restricted funds

	2019	2018
	S\$	S\$
YCC Education Fund	112,288	153,330
Corporate Donors	221,380	129,738
Care and Share Grant	145,057	92,986
Comm Silver Trust Grant	548,638	-
Designated - YEAH Fund	392,800	-
	<u>1,420,163</u>	<u>376,054</u>

NOTES TO THE FINANCIAL STATEMENTS
For the financial year ended 31 December 2019

17 Restricted funds (continued)

YCC Education Fund

The YCC Education Fund is a restricted fund and it was established in August 2006. Its main objective is to provide financial support for the education of needy students from low income families.

Corporate Donors

Restricted funds donated by corporates to the Centre to be used specifically for children and families, single mothers and active seniors for tuition, food rations, financial assistance for the low income community and activities for active ageing and including elderly care services.

Care and Share Grant

These are grants from the Government to show care and concern for the needy and to recognize the contributions made by voluntary welfare organizations (VWOs). This restricted fund is to be used specifically for developing social service related VWOs and programmes in order to serve beneficiaries.

Comm Silver Trust Grant

The Community Silver Trust is managed by Ministry of Health on behalf of Trustees. The main objective of the trust is to encourage donations and provide additional resources for the service providers in the Intermediate and Long-Term Care sector to enhance their capabilities provide value-added services to achieve higher quality care, and enhance affordability of step-down care for service users and patients. The grant is specifically used for developing active ageing program.

Designated – YEAH Fund

Restricted fund donated by individual and corporate to the Centre to be used specifically for building and setting up active ageing program at Bukit Merah site.

18 Deferred capital grants

	2019	2018
At beginning of the year	S\$	S\$
Transfer from Care & Share Grant	44,459	58,936
Deferred capital grants amortised (Note 4)	512,179	13,148
At end of the year	<u>(65,700)</u>	<u>(27,625)</u>
	<u>490,938</u>	<u>44,459</u>

Grants from the Care and Share Fund used for the acquisition of fixed assets during the year are transferred to the deferred capital grants account. The grant is credited to the statement of financial activities in the form of amortization to match the depreciation of the plant and equipment acquired.

NOTES TO THE FINANCIAL STATEMENTS
For the financial year ended 31 December 2019

19 Significant related party transactions

Donation income

In addition to the related party information disclosed elsewhere in the financial statements, the following transactions with related parties took place at terms agreed between the parties during the financial year:

	2019	2018
	S\$	S\$
Donations	<u>67,335</u>	<u>56,732</u>

Key management personnel compensation

	2019	2018
	S\$	S\$
Salaries and other short-term employee benefits	<u>225,064</u>	<u>215,868</u>

Key executive remuneration is disclosed in the following band:

Remuneration bands:

S\$100,001 to S\$200,000

Less than S\$100,000

	2019	2018
	Head count	Head count
S\$100,001 to S\$200,000	1	1
Less than S\$100,000	<u>1</u>	<u>1</u>

Management Committee members were not paid any remuneration during the financial year.

20 Commitments

Capital commitments

The Centre had commitments of S\$ 634,021 (2018: NIL) relating to the renovation of existing elderly care centre.

Operating lease commitments – as a lessee

The Centre leases its office copier under non-cancellable operating lease agreement. The lease has a tenure of five years with an option to renew the lease after that date included in the contracts.

The future minimum rental payable under non-cancellable operating lease contracted for at the reporting date but not recognised as liabilities, are as follows:

NOTES TO THE FINANCIAL STATEMENTS

For the financial year ended 31 December 2019

20 Commitments (continued)

	2019	2018
	S\$	S\$
Within one year	7,011	7,011
Between two to five years	2,184	9,195
	<u>9,195</u>	<u>16,206</u>

Minimum lease payments recognised as an expense in the statement of financial activities for the financial year ended 31 December 2019 amounted to S\$ 7,011 (2018: S\$7,011).